

MONDAY, JULY 23, 2018

1. CALL TO ORDER – Time _____

- a) Short Prayer
- b) Salute to the Flag

2. STATEMENT OF PUBLICATION**3. ROLL CALL****4. OLD BUSINESS:**

- a) If the following Ordinance(s) were introduced by the Council on July 23, 2018 and is scheduled for Public Hearing and Adoption on August 20, 2018:

ORDINANCE 426-18

**REFUNDING BOND ORDINANCE OF THE BOROUGH OF SAYREVILLE,
IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING
FOR FUNDING FOR AN EMERGENCY APPROPRIATION FOR
TAX APPEALS, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING
THE ISSUANCE OF \$500,000 BONDS OR NOTES
OF THE BOROUGH FOR FINANCING THE COST THEREOF**

(Admin. & Finance – Public Hearing Aug. 20, 2018)

5. NEW BUSINESS:**6. COMMUNICATIONS & COMMITTEE REPORTS****DISPOSITION**➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak****A) Minutes & Departmental Reports:****Move the following Minutes/Reports be Received & Filed:**

- 1) Municipal Clerk's monthly report for the month of June, 2018.
- 2) Office on Aging Supervisor's report for the month of June, 2018.
- 3) Board of Education Combined Regular and Agenda Session minutes
May 15 and June 12, 2018.

- Receive & File**B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:**

- 1) **Our Lady of Victories HSA**, to conduct an Off-Premise Calendar Raffle on various dates from Oct. 3, 2018 through May 29, 2019 (RA:2203).
- 2) **Our Lady of Victories HSA** to conduct an On Premise Draw-Tricky Tray Raffle and an Off-Premise 50/50 on November 10, 2018 (RA:2204 & 2205)
- 3) **St. Stanislaus Rosary Alter Society** to conduct an Off-Premise Draw Raffle on October 7, 2018 (RA:2206)

- (1-3) Approve/Deny**B) **Tax Appeal** received from SAJJ, LLC, 1 Victory Plaza, Block 278, Lot 1**- Refer to Tax Counsel**C) **Civil Action Summons** received from the Superior Court of Middlesex County action filed by Patricia Mader & Scott Mader. (complete summons on file in Clerk's Office)**- To be referred to our JIF**D) **Notice of retirement** received from Mary Mocarski from her position in the Municipal Tax Office, effective October 1, 2018**- Receive & File**E) Committee Reports: 1) _____**➤ **PLANNING & ZONING – Councilman Lembo****A) Minutes & Departmental Reports:****Move the following minutes be received and filed:**

- 1) Construction Officials report, Zoning and Code Enforcement reports, all for the month of June, 2018.
- 2) Fire Prevention report for the month of June, 2018
- 3) Sayreville Planning Board minutes for May 16 and June 13, 2018

- Receive & File

B) Planning Board’s report and recommendation back to the Council that **Crossman/Mocco property** identified as Block 249, Lot 1, Block 250, Lot 1, Block 251, Lot 1 fits within one or more of the criteria set forth in the Local Redevelopment and Housing Law and **should be designated a non-condemnation area in need of redevelopment.** - _____

C) Received the following **Planning Board Resolution** which was Memorialized on July 18, 2018:
 - Robert Downey Minor Subdivision
 Block 337, Lot 2, 3365 Washington Rd. - Receive & File

D) **Notice to Adjacent Community/Property Owner -**
 1) In Accordance with NJSA 40:55D-89 Notice received from the Twp. of Edison of public hearing that was held on amendments to its Master Plan.
 2) Application of Chirico & Susan Schipmann that went before the Old Bridge Zoning Board on July 19th for the construction of a garage pole barn on premise known as 49 Central Avenue, Block 26014, Lot 294. - 1&2 Receive & File

E) Committee Reports: 1) _____

➤ **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**
Move the following minutes be received and filed:
 1) Board of Health and Registrar’s report for the month of June, 2018. - Receive & File

B) **Firefighter Application of Matthew R. Magaw** was accepted by the Sayreville Engine Co. No. 1 on July 1, 2018. - Approved/Denied

C) **Request to travel** received from Melrose Hose Co. to attend the Keyport Fireman’s Fair on August 1, 2018, from 6PM – 11PM. - Approved/Denied

D) Request for authorization to advertise for the receipt of **bids for abandoned vehicles.** - Approved/Denied
 Resolution

E) Request received from residents of Dunlap Drive to hold a **Block Party** received on Aug. 18, 2018 from 10AM – 11PM. - Approved/Denied

F) Request received from Sayreville War memorial High School Marching Band to hold a **Coin Toss** on Nov. 10, 2018 at the intersection of Washington and Ernston Road, County Approval granted. - Approved/Denied

G) Request received from **OLV to hang banners** at Washington & Bissett St. from Oct. 12-Nov. 13, announcing their holiday event on Nov. 10th. - Approved/Denied

H) Committee Reports: 1) _____

➤ **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**
Move the following minutes be received and filed:
 1) Recreation Director’s report for the month of June, 2018. - 1&2 Receive & File
 2) Recreation Advisory Board meeting minutes of June 7, 2018.

B) Committee Reports: 1) _____

➤ **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Move the following minutes be received and filed:

- 1) Water & Sewer Director’s report for the month of June, 2018.

- Receive & File

- B) Committee Reports: 1) _____

➤ **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors’ reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2018.
2) Solid Waste Advisory meeting minutes of April 10, 2018.
3) Rent Leveling Board minutes of July 9, 2018

- 1-3 Receive & File

- B) Committee Reports: 1) _____

➤ **MAYOR – Kennedy O’Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Authorization to submit Annual Plan to HUD for the 2018 CDBG Allocation of \$206,790. For the following projects:

- Allgair Street Reconstruction \$150,000.
- Senior Center Window Project \$ 50,000.
- Program Administration \$ 6,790.

- Planning & Zoning

- Public Safety

❖ **Traffic**

- 1) Request received from Dr. Simon, 53 Main Street to have a “Handicap Parking Sign” erected in front of his business to accommodate disabled patients on a daily basis from Mon. – Fri. from 8:30am-6:30pm.
- 2) Request to amend Revised General Ordinance(s).
- a) #7-3.3 Parking Prohibited at All Times on Certain Street to include Pershing Avenue, West side from the intersection of Washington Road to it’s terminus at Bailey Place.
- b) #7-6.1 Through Streets to include Harkins Street, between Orchard St and Reseau Avenue and Marshall Pl, between McCutcheon Ave. and MacArthur Ave.
Stop signs to be installed except where Yield signs are provided for.

❖ **Personnel**

- 1) Authorization to promote Thomas Barbieri to the position of Captain, Thomas Pavlik to the position of Lieutenant and Angela Moat to the position of Sergeant, effective Aug 21, 2018.

❖ **Purchase**

- 1) Authorization to purchase seven (7) 2019 Police Interceptors from Winner Ford through NJ State Contract T-2776/A8872 in an amount not to exceed \$196,379.00.
- 2) Authorization to purchase one (1) 2018 Chevy Tahoe through Cranford Police Cooperative Purchasing Program contract 17-01 from Mall Chevrolet in an amount not to exceed \$39,347.
- 3) Authorization to purchase two (2) 2018 Police Interceptors Sedans from Winner Ford through NJ State Contract T-2776/A8872 in an amount not to exceed \$51,748.

- 4) Authorization to award contract to East Coast Emergency Lighting for vehicle lighting and accessories through NJ State Contract T-2776/A8872 in an amount not to exceed \$74,583.03.

❖ **Fire**

- 1) Authorization to purchase turnout gear from Skylands Area Fire Equipment & Training, LLC through NJ State Contract T0790/A80948 in the amount of \$34,959.12.

- Public Works

- 1) Authorization for CME Associates to prepare plans and specifications for Kennedy Park Improvements (lake dredging, spillway cleanout, dam and bridge repair and replacement) at a cost not to exceed \$79,500. and upon approval of the plans and specifications the Borough Clerk be authorized to advertise for bids.
- 2) Authorization for USA Architects to prepare plans and specifications for Borough Hall Water Intrusion Project at a cost not to exceed \$50,000. and upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.
- 3) Authorization for CME Associates to prepare plans and specifications for the Borough Hall Boiler Replacement and Controls and at a cost not to exceed \$12,500. And upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.
- 4) Authorization to purchase one (1) Toro Sand Pro machine from Storr Tractor through ESCNJ Contract 15/16-18 in an amount not to exceed \$29,998.00.
- 5) Authorization to award contract for Rubberbond Surfacing at War Memorial Park Playground and Burkes park Playground to RubberRecycle through ESCNJ Coop Contract 17/18-18 in an amount not to exceed \$275,355.
- 6) Authorization to issue an Change Order #1 to Musco Lighting, LLC for the Field Lighting Project in the amount of \$127,069.
- 7) Authorization to advertise for the receipt of bids for Rock Salt.

❖ **Personnel**

- 8) Authorization to appoint Anthony Jackowski and Fred Wistuba as Supervisor in the Department of Public Works, effective August 21, 2018.

- Recreation

- Water & Sewer

- 1) Authorization to issue Change Order #1 to B & W Construction for the Routine and Emergency Repairs Contract in the amount of \$750,000. See reports attached.

❖ **Personnel**

- 2) Authorization to appoint Jason Summerer to the Title of Water Repairer 1 in the Water and Sewer Dept., effective August 21, 2018

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend Revised General Ordinance Chapter 26, Section 110 (b)(6) to allow the board secretaries in addition to the CFO to issue letters to developers/individuals who are becoming deficient in escrow funds as well as a provision that if the deficiency is not resolved within 15 days the Board Professionals may cease work on the application and or the Board may deny the application without prejudice.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Duhernal Well Maintenance and Redevelopment – Closeout of Contract and Change Order (Report Attached)
- 2) Gillette Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report)
- 3) 2018 Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report)
- 4) Pulaski Avenue Tank Rehabilitation – Receipt of Bids (Verbal Report)

➤ **BOROUGH ATTORNEY - Michael DuPont**

7. EXECUTIVE SESSION (Motion to enter into closed session)

-- Motion to Reconvene Time: _____

8. PUBLIC PORTION Mayor will open to public – ***5 Minute Limitation.**

9. ADJOURNMENT